

THE UPPER HANOVER AUTHORITY

Minutes of Thursday, June 4, 2026 Meeting (6:00 PM)

The regular meeting of The Upper Hanover Authority Board (TUHA) was held on Thursday, June 4, 2026 in the meeting room of the Upper Hanover Township offices at 1704 Pillsbury Road, East Greenville, Pennsylvania. The meeting was called to order at 6:00 PM by TUHA Assistant Secretary-Treasurer Ben Fiorito followed by the Pledge of Allegiance.

TUHA Board Members present were Treasurer Andrew Lechman, Assistant Secretary-Treasurer Ben Fiorito and Secretary Tom McCabe.

Also present at the meeting for TUHA were Blake Dunbar, Brant & Associates, LLC; Thomas J. Figaniak (TJ), Gilmore & Associates, Inc. (G&A); Jordan Shustack, Gilmore & Associates, Inc. (G&A); Robert Tagert, Operations Manager; Laurie Hagey, Finance Coordinator; Samantha Williams, Billing Manager; and David Weller, Operator.

Ben Fiorito announced that this meeting is being recorded.

VISITORS PRESENT: None.

PUBLIC COMMENT: None.

TUHA MINUTES OF PREVIOUS MEETINGS: Tom McCabe made a **MOTION** to approve the minutes of the May 7, 2026 meeting as submitted; the **MOTION** was seconded by Andy Lechman. There were no dissenting votes.

OPERATIONS MANAGER'S REPORT: The Board reviewed the Operations Manager report dated June, 2026.

Energy Auction: Bob informed the Board the Energy Auction was held on May 12, 2026. Bob was able to lock in an energy rate of \$0.06953 kW/h until year 2030 for The Authority.

Bob informed the Board that the NPDES permit for the Macoby WWTP has been resubmitted.

Area 3-Water Main Project: Bob informed the Board this project is moving along, and pipe is being installed in great time.

Pennsburg Car Wash: Bob supplied the Board with the initial letter sent from Adam Heimer, owner of Main Street Car Wash in Pennsburg, and Bob's follow-up letter regarding additional EDU's that need to be purchased. The Board would like Blake to research the ordinance for private wells in Pennsburg Borough.

Authority Grants: Ben asked Bob if there are any active grant updates. The Well #4 LSA Grant submission through DCED is expected to announce grant winners in September 2026.

Executive Director: A **MOTION** was made by Andy Lechman to approve the Executive Director job description pending the edit presented; the **MOTION** was seconded by Tom McCabe. There were no dissenting votes.

Payroll: The Board discussed how the payroll weeks will need to shift in order to follow a Sunday-to-Sunday two-week schedule. A **MOTION** was made by Andy Lechman to approve an 80-hour base pay for each employee ending on July 12, 2026; the **MOTION** was seconded by Tom McCabe. There were no dissenting votes.

((cont.))

ENGINEER'S REPORT: The Board reviewed the Engineer's Report dated June 4, 2026.

Area 3 Water Main Project: TJ informed the Board the Berks County Highway Occupancy Permit has been approved and work has commenced in the Berks County area for the project. With the new plan of directionally drilling across Hosensack Creek, the Carriage House Restaurant will need to grant us an easement through their property. Bob and Jordan have been communicating with the restaurant regarding this request.

Well 3 Storage Tank: The Board was updated that Jordan has completed the permit application and this project should be out to bid shortly.

I/I Televising: TJ informed the Board that Sewer Specialties Services televised certain areas after Memorial Day weekend, and currently waiting on videos to review. Televising will continue once there is another rain event.

SOLICITOR'S REPORT: The Board reviewed the Solicitor's Report dated May 28, 2026.

Easements: Blake informed the Board he has prepared five (5) separate easements for Knoll's property but is still waiting for additional information to complete them.

Area 3 Water Main Project: Blake informed the Board, Hereford Elementary School and Knoll easements have been filed in accordance with this project.

Red Wing Meadows: It was reported to the Board that a Professional Services Agreement has been submitted, along with \$3,500 for escrow.

Bayberry: Blake informed the Board that the Deed of Dedication for the water service facilities has been sent to the developer but has not received any correspondence back.

Red Hill: The Board was informed that The Upper Hanover Township received a letter from Red Hill Borough requesting an agreement to be signed. The Board discussed multiple scenarios that should be included within the agreement. Blake will speak with Red Hill's engineer and agree on what should be included and presented to The Upper Hanover Township and Authority.

Cell Tower Leases: Research is ongoing regarding increased rent and real estate payments.

FINANCE REPORT: The Board reviewed the Billing Manager's Report including Accounts Receivable balances, May 2026 billing of \$163,072.92, and May 2026 receipts for services of \$149,947.54.

PFAS Settlement: Laurie informed the Board that additional funds were deposited today according to the settlement schedule.

2025 Audit: Laurie informed the Board that Styer completed the 2025 audit on May 14, 2026.

Penalty Waiver: A penalty waiver was presented to the Board from account #2018, Davith Som from 502 Main St., Pennsburg in the amount of 40.00. A **MOTION** was made by Andy Lechman to approve the submitted waiver request; the **MOTION** was seconded by Tom McCabe. There were no dissenting votes.

((cont.))

TUHA MAY EXPENDITURES 2026: A ***MOTION*** was made by Andy Lechman to approve the TUHA Check Registers with water expenses of \$93,097.91, escrow expenses of \$7,001.78 and sewer expenses of \$86,655.34 totaling \$186,755.03 and any unexpected bills to be paid, with ratification for the exact bills to be made at the next regular meeting. The ***MOTION*** was seconded by Tom McCabe. There were no dissenting votes.

ADJOURNMENT: There being no further business to come before the Board, Andy Lechman made a ***MOTION*** to adjourn the meeting at 7:03 PM.

Respectfully submitted,

*NOTE: The above minutes give a generalization of the meeting and is not a verbatim transcript.
Next resolution number: 2026-02*